

September 3, 2014

A meeting of the Wareham School Committee was held on Wednesday, September 3, 2014, at 7:00 p.m. in the Wareham Middle School Auditorium. Present were Geoff Swett, Melvin Lazarus, Cliff Sylvia, Michael Flaherty, Rhonda Veugen, and Nicole Russo, student representative, as well as Superintendent Kimberly Shaver-Hood, and recording secretary, Mrs. Ruiz.

The meeting was called to order by Chair Sylvia at 7:00 p.m.

#### **PUBLIC PARTICIPATION**

Parent, Angela Andrew was very happy with the restructure of the elementary schools but commented on the negative effects it had to the bussing in the neighborhoods. Her child's stop was Oakdale Heights Lane and now has to walk to Sandwich Road, which is unacceptable. Her child has a 50 minute bus ride.

Chair Sylvia stated that he will have the Superintendent get in touch with her about the bussing concern.

Parent, Heather Hogan asked about staffing at WHS, specifically no school psychologist or adjustment counselor for students with emotional concerns.

Superintendent Shaver-Hood will have Dr. Marks contact Ms. Hogan tomorrow to address her concern.

#### **GOOD NEWS**

A video "Back to School" was shown.

Members expressed the positive participation and help given parents at both the Minot and Decas open houses put on by the PTA and the smooth opening of schools.

Mr. Flaherty asked Dr. Shaver-Hood if she could set up tours of the schools while the children are in the buildings.

#### **Minutes of the Meeting**

Mr. Swett moved to approve the minutes of July 23, 2014, seconded by Mrs. Veugen.

VOTE: yea - 3; nay - 0; abstain - 2 (Mr. Lazarus; Mr. Flaherty)

Mr. Flaherty moved to approve the minutes of August 20, 2014, seconded by Mr. Lazarus.

VOTE: yea - 5; nay - 0; abstain - 0

#### **Report on Administrative Structure**

Dr. Shaver-Hood presented the data from the Department of Elementary and Secondary Education on administrative costs as defined by DESE. Out of the 11 districts similar to Wareham, Wareham ranked 10<sup>th</sup> in per pupil expenses per administrative costs. This information is from the DART analysis on the DESE website.

Chair Sylvia stated that Wareham is not over administered, but we continually need to look at our administrative functions.

#### **Financial Report for FY14**

Mr. MacMillan's presentation included:

- Approach (accurate and consistent; transparent and clear; comprehensive; data driven)

- Wareham expenditures, Chapter 70 State Aid, and Net School Spending for the last three years
- Number of students with a per student cost
- Grants and Revolving Funds trends 2010 to 2014
- Expenditure pie chart
- Expenditure Trends by Major Accounts
- Student Numbers
- Student Profile
- Staffing Composition FTE 2010 to 2014

(Miss Russo arrived at the meeting at 7:42 p.m.)

Comments and questions from committee members included:

- A decrease in grant and revolving funds force us to make up for these losses with expenses from LEA
- Ch. 70 Aid up \$175,000 increase where as health care increases are much higher
- Private grants, K Enhanced Program Grant, FDK Income Eligible Contract, School Choice, School Lunch, Circuit Breaker funds

It was suggested that this report be shared with the Finance Committee. It would be an excellent report to walk through for a joint meeting going into next year's planning.

Mr. Flaherty had questions on Heating, Employee Retirement, Student Insurance, Extraordinary Maintenance, Attendance, Food Service and Transportation.

Mrs. Veugen was concerned with the substitute expenses at both the Middle and High schools.

Chair Sylvia asked if any committee member had further questions relative to the budget report to get in touch with Mr. MacMillan.

### **Strategic Plan**

Dr. Shaver-Hood included a copy of the expired 2009-2013 Strategic Plan. Chair Sylvia is seeking someone to facilitate review of the Strategic Plan and the first part of the year will begin the process with participation from all parties. We will be asking for involvement.

Mrs. Veugen stated that she was part of the original committee. The plan is a useful tool but it did not do the job where other communities use the plan to bring together the community, i.e. Lincoln Public Schools plan with SMART Goals, both short term and long term (a copy was distributed).

Chair Sylvia stated that the previous Strategic Plan used Cook's model but was never completed with action plans.

### **Superintendent's Report**

The enrollment is 2,679 students. Dr. Shaver-Hood stated that she appreciates everyone's flexibility and thanked everyone for the moves and hard work for the opening of schools including the Cafeteria staff, Custodians, Secretaries, Paras, Teachers and Administrators, and for the enthusiasm shown by both parents and students. She introduced and thanked the Central Office Administrators for their hard work:

Dr. Marks

Mr. MacMillan

Dr. Panarese

Dr. Schwamb

**School Committee Reports**

None

**Any other business**

In response to Mr. Flaherty's question on outsourcing custodial services Dr. Shaver-Hood replied that in conjunction with the custodian union, as a one-time event, cleaning was outsourced for Decas, Minot, and East buildings and our custodians were moved to WHS or WMS to help the custodial staff in those buildings get ready for school opening.

**EXECUTIVE SESSION – Unit A Contract Negotiations**

Mrs. Veugen moved to enter into executive session for the purpose of teacher Unit A Contract Negotiations and to reconvene to adjourn only, seconded by Mr. Flaherty.

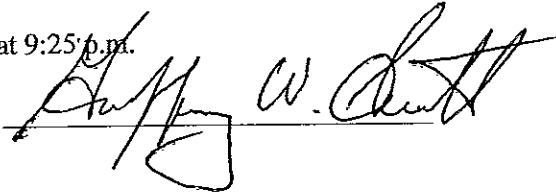
Roll call vote – Mr. Lazarus – yea; Dr. Sylvia – yea; Mrs. Veugen – yea; Mr. Flaherty – yea; Mr. Swett – yea

VOTE: yea – 5; nay – 0; abstain – 0

The meeting was recessed to the Middle School Library at 8:33 p.m. for executive session.

The meeting adjourned at 9:25 p.m.

Respectfully submitted:

**List of documents:**

Correspondence: Superintendent's Newsletter, List of Vacancies, Personnel List

Administrative Costs

WPS FY2014 End of Year Report – Aug 2014

WPS Strategic Plan 2009 – 2013

Strategic Planning Committee – Lincoln Public Schools